



Woodlake Property Owners' Association

P.O Box 1904, Belton, TX 76513

Email: Woodlake.net@gmail.com

15 January 2020

Annual All Members Meeting and Board of Directors election 2020

Dear Woodlake property owner:

The 2020 Woodlake Property Owners Association Annual All Members meeting is scheduled for Sunday 15 March 2020, 2pm, at 439 Water Supply Corp. (conference room) 6202 Sparta Road, Belton, Texas. Please mark your calendar.

As always, during our Annual Meeting, 2 candidates will be elected to fill the expiring terms of 2 of our 6 Board of Directors members. This year, the positions of Mr. Mike Grand and Mr. Eric Smith must be refilled. Both Mr. Grand and Mr. Smith have declared their candidacies for re-election, this year. State law requires that Association members have opportunity to vote by absentee ballot. For us to provide that opportunity, challenging candidates must be identified in advance, so absentee ballots can be created, cast and collected prior to the election. Therefore, *challengers for election to one of the 2 expiring board of directors' positions must announce their candidacy not later than 10 February 2020* (see timetable, below).

Ballots for BOD member election may be submitted electronically (email). The following election procedure timelines have been established by the Board of Directors:

TIMETABLE FOR 2020 ELECTION PROCESS:

January 20, 2020: All Association members will be notified of the March 2020 elections. They will be advised that, if they wish to be a candidate for

one of the 2 opening Board of Directors positions, they must submit their *application, in writing, to the Secretary/Scribe WPOA, not later than 10 February 2020.*

February 10, 2020: A printable ballot will be published at Woodlake.net which will include all declared candidates' names. Ballots may be returned by email or USPS mail or personal delivery to the Secretary/Scribe, Woodlake Property Owners Association, before the election. Full instructions will be published at Woodlake.net.

March 15, 2020: Annual Meeting and election, 2-4pm. All absentee votes, electronic votes and proxy votes must be submitted to the Secretary/Scribe prior to the election.

This letter is intended to satisfy the January 20, 2020 requirement (above).

IMPORTANT NOTICE: Official WPOA information and notifications are posted via our website: Woodlake.net (left side of home page in the "official information" column). Other than this initial letter, meeting and election information and notifications will NOT be sent by USPS Mail. They will be distributed via the website. Texas law gives the property owner the "*duty to register and keep his email address updated with the POA*" in order to receive official POA information. Our emails will notify you of important website postings. If you want to vote by absentee ballot, you must print the ballot from the website and deliver it to the WPOA Secretary/Scribe prior to the 15 March 2020 meeting. If you need help navigating the website or printing or submitting your ballot, contact the secretary/scribe at email address: Woodlake.net@gmail.com or phone number: (254) 554-1438.

Your annual WPOA dues assessment invoice for 2020 is included with this letter. Please pay your membership dues not later than 29 February 2020. Dues will be considered delinquent on 1 March 2020 and subject to a late fee of 10% per month.

Sincerely,

(Original Signed)

Bill King

President, Woodlake Property Owners Association

1 Encl. Annual WPOA dues assessment invoice for 2020