

July 6, 2019

Woodlake Property Owners Association  
Architectural Control Committee (ACC)  
P.O. Box 1904, Belton, TX 76513

Subject: Minutes of ACC consultation for June 15 thru 18, 2019.

1. Issue: (6/18/19) Application to install cedar plank wooden privacy fence in back and to conceal propane tank, and a series of retaining walls at 4518 Blue Ridge Dr. from Joel Duran.

2. Old Business:

a. Issue: (9/14/17) Application to install a cedar privacy fence at 4454 Blue Ridge Dr. from Alfredo Zuniga and Duane Walker, 4454 Blue Ridge.

Discussion: The proposed privacy fence sections will span the open space between the northeast corner of the house approximately 38' to intersect with the north property line, thence approximately 15' northwest to intersect with existing neighbors' fence. An additional section will be added to intersect from the existing security fence at the northwest corner of the pool, thence approximately 38' north to intersect with the neighbors' existing privacy fence.

Recommendation: Approved; the installation of the cedar privacy fence is an attractive and value-added feature that will increase the enjoyment of the backyard safety and security of the pool.

Action: Mr. Swaim to make disposition on ACC decision.

Status: Open; installation pending.

b. Issue: (4/13/18) Application for installation of privacy fence at 4454 Blue Ridge Dr., from Duane Walker.

Discussion: Beginning at the southwest corner of the house, the proposed cedar panel 6' high privacy will sit-back approximately 29' from the front property line thence: span westerly approximately 60' to intersect with the west, north-south boundary line thence: approximately 60' northward to intersect with north east-west boundary and privacy fence (proposed/approved: 9/13/17).

Recommendation: Approved. The ACC appreciates Duane and Alfredo's concern for the wellbeing of the community and believe their new fence is value-added and will enhance their privacy, security and the enjoyment of their home.

Action: Mr. Dodson to make disposition of discussion page; Mr. Swaim will follow-up with approval letter.

Status: Open. Construction pending.

c. Issue: (7/2/18) Application to build house on Lot #11, Key Largo, Cliffs of Woodlake, Phase II, from Elizabeth Jessen, 328 North Wind Dr., El Paso, TX 79912.

Discussion: Bishop & Boyd is the contractor for the proposed 2460 SFLS (verified) ranch house constructed of 50/50 stone and stucco. The composition of the 6-pitch Dutch-hip style roof will be high-grade asphalt shingle to blend-in with an overall color scheme of earth tones complementing the exterior stone.

The set-back from the front property line is depicted along the 15' B.L., 10' less than the minimum required. The back and lateral stand-off distance are at least 10' and within covenant restrictions. The owner provided justification for the 10' encroachment to the front set-back as having the minimum square footage required, centering on the lot and other factors, the designer took advantage of the 15' B.L., a common plat-depiction on the Cul-de-Sac lots. On "normal" lots with linear streets the set-back is intended to present a standard frontage. This isn't a factor on the Cul-de-Sac. Additionally, the Rights-of-Way are measured from the center of the street - 25' L & R or centerline. The concentric 15' B.L. around the pavement shoulder of the Cul-de-Sac accounts for the additional 10' of pavement not considered on normal frontage where the 25' set-back would be identified. The elevated profile and separation between the only adjacent homes will give the appearance of a normal set-back.

Recommendation: Variance to the front encroachment inside the 25' set-back was approved; subsequently, the plan for the house was approved. A portion of the driveway encroaches on the utility easement on the east side of the property which may be a factor for inspection. Mr. Swaim contacted the Bell County Engineer, Mr. Neaves, who explained that the responsibility for issuing variances to abandoned, unused or active utility easements rests with the utility company and applies to the main structure not to driveways.

The owner has indicated that there will be a 4' cut for a retaining wall to the inside curve of the driveway ascending from the street and an approximate 50'L X 2'D cut centered on the footprint for a retaining wall along the back-property line to help lower the profile and a level base.

Action: Mr. Swaim to make disposition of both variance and letter of approval.

Status: Open; construction ongoing.

Subject: Minutes of ACC consultation for June 15 thru 18, 2019. Application to install cedar plank wooden privacy fence in back and to conceal propane tank, and a series of retaining walls at 4518 Blue Ridge Dr.

d. Issue: Application to construct a pergola in the backyard corner of their home at 4460 Blue Ridge Dr. from Casey and Chrystal Steffes.

Discussion: The dimensions of the pergola are 10'x14'. It will be placed on a concrete (patio slab to be poured). The design, materials and color scheme was provided by photo sample. The materials to be use is cedar, clear preservative coating, natural or with lightly tinted stain.

Recommendation: Approved. The site of the proposed pergola will be secluded from observation providing privacy, protection, and comfort for improved enjoyment of their back yard.

Action: Mr. Swaim to make disposition on decision.

Status: Open, construction ongoing.

### 3. New Business:

Issue: (6/18/19) Application to install cedar plank wooden privacy fence in back and to conceal propane tank, and a series of retaining walls at 4518 Blue Ridge Dr. from Joel Duran.

Discussion: Cedar plank, natural finish fence: Beginning approximately 40' NW from the (front) N-S east property line, SW side of House thence; 13' SW to intersect with E-W, southern property line, thence; Westerly to a point approximately 200' northwesterly: stop. Beginning from a point on the north side of the house, approximately 60' westerly of the (front) East, N-S property line, thence; northwesterly approximately 24' to intersect the north, east-west properly line, thence; northwesterly approximately 200' along the northern east-west property line. Gate location as depicted (North side).


Cedar Slat/fenced-in Propane tank concealment/enclosure: Beginning approximately 30' west of (north front corner) east-north-south properly line, thence; to a point 20' south-westerly to a point approximately 30' west of east (front) north-south property line, thence; 10' north-westerly to a point approximately 40' norths-westerly from the (front) east north-south properly line. Retaining walls - as depicted.

Recommendation: Approved. The privacy fence is attractive and value-added security measure. The single panel fence is an alternative to an exposed propane tank in the front yard. Retaining walls in the back are a necessary addition to maximize use and enjoyment of the lot, reducing or eliminating the slope, reclaiming the soil for easier maintenance by minimizing erosion.

Action: Mr. Swaim to make disposition of ACC decision.

Status: Open, Construction ongoing.

### 4. Open Forum: No other issues were presented.



Howard L. Swaim  
Chairman, ACC